

# NEDIAI BOARD MEETING MINUTES

## APRIL 22, 2008

Present: Mark Leno, Emily Rice, Cindy Homer, Alicia Wilcox, Lisa Corson, Jason Covey, Deb Rebeiro, Paul Souza, Drew Webb, Tim Burt, Brian O'Hara John Grassel

Bill Appel joined the meeting via phone

The meeting was called to order at 10:12 a.m.

Tim Burt introduced Mark Leno of Dover PD – he will be overseeing the vendors for the conference

### Secretary's Report: (Lisa Corson)

- Tim Burt – motion to accept the Secretary's report from the previous meeting
- Drew – second
- Vote – all in favor, none opposed
- There are three new applicants for membership:
  - Kimberly Roberts
  - Lynne Sarty
  - Peter Souza
- Voted on collectively:
  - Motion to accept them as new members by Emily Rice
  - Second by Brian O'Hara
  - Vote: all in favor, none opposed
  
- Discussion followed on how to increase sworn personnel membership especially in NH and ME. Cindy Homer will forward contact info for ME State Police to Lisa Corson so she can send a letter recruiting members.
- Lisa Corson will send Bill Appel a list of VT members so that he can get them to contact nonmembers and try to get them to join.

### Treasurer's Report: (Emily Rice)

- See attached
- Motion by Cindy Homer to accept report
- Second by Alicia Wilcox
- Vote – all in favor none opposed
- Emily will transfer some money out of the checking into the savings
- Emily will look into setting up online banking

### Journal (Tim Burt for Kristen Tolan)

- Kristen was not at the meeting
- The next journal will be out by the end of the month

### Website (Jason Covey)

- Member roster has been posted
- Approved minutes have been posted
- Committees and their chairs have been posted
- Still looking for photos of any forensic activities
- Lisa Corson will get the editor info changed to Kristen Tolan on the IAI website

### Committee Reports

- Training committee – Emily Rice
  - Rec'd a few e-mails from 3 or 4 people interested in being on committee
  - “Day in May” – ballistics training in MA – Paul Souza has a facility where it could be held but cannot do anything outside
  - Emily will get a proposal from FoCoSS Forensics in two weeks and e-mail to the board
- By-Law Committee - Jason Covey
  - No one e-mailed to be on the committee
  - Jason passed the current by-laws out to the committee members and asked that they review them
  - He will then set up a conference call
- AFIS Committee – Drew Webb
  - No report
- Certification Committee – Mark Zabinski
  - No report
- Audit and Finance Committee – Ed Downing
  - No report
- Law and Legislation committee – Paul Souza
  - Cindy Homer will be on the committee

## Old Business

- CT IAI
  - Tim Burt heard from the president of CT – they wish to remain separate
  - Tim suggested that they could come to our conference at the reduced member rate if they sponsored a food break – They were interested in that and will discuss at their next board meeting
- 501C status
  - Lisa is getting the paperwork together to send to the IRS to get our status reinstated
  - Once this is done each state should also register with their own AG's office
- IAI Conference – Kentucky
  - Paul Souza has spoken to Candy Murray about the possibility of bringing the conference back to NE. The IAI will definitely keep us on the list
  - As the local host we will provide division mailing lists, volunteers, PR, security and be required to attend pre-conference meetings
  - We need to submit the following to Candy: Primary and secondary locations and contact info for the hotels and conference center in these locations.
  - Paul Souza made a motion to submit Providence RI as the primary location and Boston MA as the secondary location to the IAI
  - Second by Tim Burt
  - Vote – all in favor, none opposed
- 2008 NEDIAI conference
  - Keynote speaker will be Justin McKinney
  - Other possible speakers are the chief of Portsmouth PD, The NH lab director and Jeff Strelzin from the NH AG's office if he is available
  - Brian Battaglia will have a brochure advertising the conference made up and ready to send out just prior to July 1<sup>st</sup> – Brian should check with Mark Zabinski as he may have graphics etc. in digital format
  - A motion was made to pay \$150.00 to place a half page ad in the IAI conference book by Emily Rice. Second by Cindy Homer. Vote: all in favor none opposed
  - Vendor fees were discussed. A vote was taken to raise the vendor fees to \$500.00 – this will include booth dressing, power, demo space, and a list of attendees and their agencies. Nine were in favor, 1 abstained – vote passes

- Vendors will be coordinated by Mark Leno and Tim Burt
- Cindy Homer suggested that we have extra journals available to hand out at the conference
  
- Drew Webb brought up the idea of having a brochure that talks about our organization and the benefits of membership – he offered to design one that we could also hand out at the conference

### New Business

- 2009 conference
  - Alicia Wilcox would like the board's permission to select the location of the 2009 conference and pay the deposit to hold it by this summer
  - They are looking at Freeport ME – there are two possible venues there.
  - She will look at dates that are available and prices

Meeting adjourned at 1:00 pm